

Instrument Return Form - Repairs

Please complete this form and return along with the product to be serviced. Please do not ship cases or other items unless they require servicing as well. Instruments should be shipped to:

**Industrial Scientific Factory Service Center
2300 Pasadena Frwy - Suite 103 - Pasadena, TX, 77506 - Phone number: (713) 475-2000**

Accounts Payable Address

Company _____

Contact _____

Address 1 _____

Address 2 _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____

Ship To Address

Company _____

Contact _____

Address 1 _____

Address 2 _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____

Tax exempt? yes no (if yes, please include copy of tax exempt certificate)

Instrument(s)

Instrument Model _____ Serial number _____

Instrument Model _____ Serial number _____

Instrument Model _____ Serial number _____

Instrument Model _____ Serial number _____

Billing Information

Purchase Order Number _____ (Please attach Purchase Order)

Credit Card (please circle one) AMEX / MasterCard / Visa

Card Number _____ Expiration Date _____

Name on Card _____

Signature _____

REPAIR POLICY: A \$75 DIAGNOSTIC FEE WILL BE ASSESSED ON EACH INSTRUMENT AND INSTRUMENT ACCESSORY WHICH IS SENT IN FOR REPAIR. THE DIAGNOSTIC FEE IS IN ADDITION TO STANDARD LABOR PRICING. THE DIAGNOSTIC FEE WILL BE WAIVED IF INSTRUMENTS/ACCESSORIES ARE REPAIRED.

Pre-Approval

Repair pre-approval can greatly speed up the repair process for your instrumentation. Repairs are performed during the evaluation and estimates are generated only if the repair cost exceeds the pre-approval amount.

Please select your choice below:

Proceed with repair if costs are under 50% of instrument list price

Proceed with repair if costs are under \$ _____

No pre-approval